

NOTICE OF A SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF ASHEBORO

MEETING DATE: **WEDNESDAY, MAY 14, 2025**

MEETING TIME: **5:00 PM**

LOCATION: **ASHEBORO POLICE DEPARTMENT**
 NORTH DISTRICT STATION
 1453 N. FAYETTEVILLE STREET
 ASHEBORO, NORTH CAROLINA 27203

At 5:00 p.m. on Wednesday, May 14, 2025, the Asheboro City Council will convene for a special meeting in the training room at the Asheboro Police Department North District Station, 1453 N. Fayetteville Street, Asheboro, North Carolina 27203. The following topics will be on the meeting agenda:

- 1. Public hearing and a request for council action on a proposed program amendment to the city’s 2020 CDBG-CV program;
- 2. Discussion and a request for council action on a proposed Subgrant Agreement with the North Carolina Aviation Museum & Hall of Fame, Incorporated, a North Carolina nonprofit corporation, whereby the city would assist with carrying out the scope of work contained within a grant received by the nonprofit corporation; and
- 3. A budget workshop will be held to discuss budgetary issues impacting the General Fund as well as the Water and Sewer Fund, specifically including the rate structure for the water and sewer utility.

All interested persons are invited to attend the special meeting of the Asheboro City Council on May 14, 2025. This notice was issued on May 8, 2025.

_____/s/Walker B. Moffitt
Walker B. Moffitt, Mayor Pro Tempore
City of Asheboro, North Carolina

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SPECIAL MEETING MINUTES
ASHEBORO CITY COUNCIL
ASHEBORO POLICE DEPARTMENT, NORTH DISTRICT STATION
1453 N. FAYETTEVILLE STREET, ASHEBORO, NORTH CAROLINA
WEDNESDAY, MAY 14, 2025
5:00 P.M.

This being the time and place for a special meeting of the Asheboro City Council, a meeting was held with the following elected officials and city management team members present:

Clark R. Bell)
Kelly L. Heath)
William N. McCaskill) – Council Members Present
Charles A. Swiers)
W. Joseph Trogon, Jr.)

Mayor David H. Smith) – Absent

Edward J. Burks)

Walker B. Moffitt) – Council Members Absent

Donald E. Duncan, Jr., City Manager
Holly H. Doerr, CMC, NCCMC, City Clerk/Paralegal
Trevor L. Nuttall, Assistant City Manager
Deborah P. Reaves, Finance Director
Jeffrey C. Sugg, City Attorney

In addition to the above-listed city staff, members of the leadership team were also present.

In the absence of Mayor David Smith and Mayor Pro Tempore Walker Moffitt, Council Member Bell moved, and Council Member Swiers seconded the motion to designate Council Member Kelly Heath to preside over the meeting. Council Members Bell, Heath, McCaskill, Swiers, and Trogdon voted aye. There were no dissenting votes.

1. Call to Order

Council Member Heath called the meeting to order for the transaction of business, and business was transacted as follows.

2. Public Hearing and a Request for Council Action on a Proposed Program Amendment to the City's 2020 CDBG-CV Program

Council Member Heath opened the public hearing.

Assistant City Manager Trevor reported that the purpose of this hearing is to consider a program amendment to the city's 2020 CDBG-CV program. The program amendment will request two amendments to the grant. The first is to repurpose the remaining CV funds from rental and utility subsistence payments due to Coronavirus to the development, maintenance or renovation of public facilities to improve, or maintain, the city's ability to respond to future pandemics and to provide additional open spaces for social distancing. The second is to request up to an additional \$6 million in CDBG-CV funds to support the proposed projects.

When no one from the public asked to speak, Council Member Heath transitioned to the deliberative phase of the process. After some deliberations, Council Member Bell moved, and Council Member Trogdon seconded the motion to authorize city staff to proceed with the necessary steps, including executing all required documents, to request the above-described program amendment. Council Members Bell, Heath, McCaskill, Swiers, and Trogdon voted aye. There were no dissenting votes.

3. A Proposed Subgrant Agreement with the North Carolina Aviation Museum and Hall of Fame, Inc.

Mr. Nuttall requested that the council members to authorize city staff members to execute a subgrant agreement with the North Carolina Aviation Museum and Hall of Fame, Inc. The recitals of the subgrant agreement are as follows:

1. The subgrantor has received a grant from the North Carolina Department of Natural and Cultural Resources for the purpose of constructing a new hangar to provide for the display historical aviation exhibits, aircraft restoration, adult and child education programs, and HVAC, electrical wiring, and ceiling repairs and renovations to existing facilities.
2. The subgrantor has requested subrecipient to assist with carrying out the scope of work contained within its grant.
3. The subgrantor has agree, subject to the terms, provisions, and conditions contained in this agreement to make a subgrant to subrecipient in an amount not to exceed two million dollars and 00/100 dollars (\$2,000,000.00), (the "maximum subgrant amount"), the proceeds of which will be used to fund the project in whole or in part.

Council Member Bell moved, and Council Member Swiers seconded the motion to authorize city staff members to execute the subgrant agreement with the nonprofit corporation. Council Members Bell, Heath, McCaskill, Swiers, and Trogon voted aye. There were no dissenting votes.

[A copy of the approved Subgrant Agreement is on file in the city clerk's office.]

4. Budget Workshop

City Manager Donald Duncan utilized a slide show presentation to present details and highlights of the city's proposed operating budget for fiscal year 2025-2026. The proposed budget is balanced at \$75,694,810 with the General Fund at \$50,461,918 and the Water and Sewer Fund at \$25,232,892.

The General Fund Expenditure Highlights include, but are not limited to, the following:

- Salary increases to base pay for all full-time employees -\$2,000 general and \$3,000 for fire and police
- \$23.7M Salaries and payroll taxes
- \$450,000 special separation allowance for retired police officers
- \$3.59M health insurance
- \$3.1M retirement benefits
- 3 new positions – budget salary analyst summer intern, police department part-time officer-cold case investigator, full-time Cone Health Zoo City Sportsplex recreation office assistant
- \$1M for workers compensation and property insurance
- \$1.3M for existing debt service
- \$180,000 exterior sealant for city hall roundhouse walls
- \$700,000 street lighting
- \$90,000 nuisance abatement
- \$160,000 sidewalk construction
- \$366,331 in small equipment for police and fire departments
- \$146,883 for library maintenance, supplies, periodicals, and books
- \$82,240 year 1 of 3 for RCATS transportation plan
- \$154,500 for industry incentives
- \$250,000 allocations for local community agency support

The Water and Sewer Fund Expenditure highlights include, but are not limited to, the following:

- \$2,000 base pay increases for all full-time employees
- 4 new employees for a new water/sewer maintenance team
- \$7,006,563 salaries and payroll tax
- \$2M for health insurance and retirement benefits
- \$229,698 for workers compensation and property insurance
- \$948,493 for existing debt service
- \$420,000 in capital outlay - \$345,000 that qualifies for financing
- \$1,179,500 for utilities
- \$1,685,400 maintenance and repair of equipment
- \$1,331,000 for chemicals
- \$56,950 in permits, fees, and certifications
- \$6,734,585 in contracted services (plants and lift stations)

A public hearing on the proposed budget will be held on June 5, 2025 during the regular city council meeting. A copy of the proposed annual budget for fiscal year 2025-2026, as well as the slide show utilized by Mr. Duncan during this special meeting is on file in the city clerk's office.

No action on the proposed budget was requested of the council during this special meeting, and none was taken.

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Council Member Bell moved, and Council Member Trogdon seconded the motion to adjourn the meeting. Council Members Bell, Heath, McCaskill, Swiers, and Trogdon voted aye. There were no dissenting votes.

There being no further business, the meeting was adjourned at 9:02 p.m.

/s/Holly H. Doerr
Holly H. Doerr, CMC, NCCMC, City Clerk

/s/Kelly L. Heath
Council Member Kelly L. Heath